

RESPIRATORY OUTBREAK INFECTION CONTROL – CHILD CARE FACILITY CHECKLIST

- Start line listing and send every workday by 10 a.m.
- Reinforce handwashing.
- Review basic hygiene principles, including respiratory etiquette.
- Inform parents of outbreak status, including new registrants.
- Ensure appropriate signage at all entrances and in strategic locations within the daycare.
- Encourage staff and children to remain in designated areas, when feasible.
- Limit staff movement between daycare sites/sections.
- Isolate symptomatic children until parents can pick them up.
- Exclude ill children and staff until symptoms have been improving for 24 hours (or 48 hours if gastrointestinal symptoms) and no fever present.
- Follow the COVID screening recommendations regarding masking.
- Increase routine cleaning and disinfecting, with special attention to commonly touched surfaces such as door handles, handrails, sinks, and toilets.
- Respect the steps of cleaning and disinfecting:
 - **Step 1:** Clean with soap and water.
 - **Step 2:** Rinse with clear water.
 - **Step 3:** Disinfect respecting the contact time of your product and rinsing recommendation.
- Clean toys daily.
- Remove toys that cannot be cleaned and disinfected (such as paper books, stuffed toys, cardboard blocks, etc.).
- Close common sensory bins.
- Cancel culinary activities with the children.
- Cancel outings and inform guests of outbreak status.

During confirmed influenza outbreaks:

- Encourage influenza immunization for staff, children, and their families.
- Consider permitting only immunized guests.
- Provide the Eastern Ontario Health Unit with:
 - Number of immunized staff/total number of staff
 - Number of immunized children/total number of children

NOTE: Additional control measures may be recommended depending on the cause of the outbreak.

